**Ph.D. GUIDE LINE**

**NAME:** ___________________________  **ENTRY DATE:** ______________

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**FIRST SEMESTER:**

Date of Request for Transfer of Credits: ______  Date Minor Field Identified: ______________

Minor Field: ___________________________  Minor Advisor: ____________________________

**SECOND AND THIRD SEMESTERS:**

Student Advisory Committee:

Advisor: ___________________________  Committee Members: ___________________________

_________________________  Minor field- Faculty Representative: ___________________________

Date Advisory Committee Form sent: __________

Date of Human Subject clearance: __________  Copy of Human Subject clearance in file: Y / N
FOURTH SEMESTER:

Date Advisory Committee updated (if necessary): __________

Committee: __________________________

______________________________________ Minor Faculty: __________________________

Date informed Director of Graduate Studies Areas of Qualifying Exam: __________

Areas to be examined: __________________________

______________________________________

FIFTH SEMESTER:

Qualifying Examination: Date of Written Exam: __________ Date of Oral Exam: __________

Date Admitted to Candidacy: ________ Date Nomination to Candidacy Form sent: __________

Selection of Research Committee:

Advisor: __________________________ Committee Members: __________________________

Full Member of Graduate Faculty? Y / N
If no, talk to Director of Graduate Studies

______________________________________

Minor Faculty: __________________________

Date: Preliminary meeting of Research Committee: ________ General Topic Approved: ______

Ph.D. Thesis Proposal Title: ____________________________________________

_________________________________________________________________________

Date: Proposal Accepted by Research Committee __________

Date: Oral Presentation of Research Proposal: __________

Date of Submission of Dissertation Research Prospectus to Graduate School: __________

Date: Approved by Graduate School: __________________

SIXTH SEMESTER AND BEYOND:

Date: Copy of Dissertation draft submitted to Faculty Advisor __________

Date: Copies of Dissertation submitted to Research Committee: __________

Decision of Research Committee to Schedule Defense: Yes ___ No/postpone _____
Date: Announcement of Defense sent to Graduate School: ________________
       [at least, one month prior to defense date]

Date: 350 Word Abstract submitted to Graduate School: ________________

Date: Dissertation Defense: ___________________

Date: Dissertation submitted to Graduate School: ____________________